

**Notification of SPOT Counselling through Common Admission Portal
for Admission in Diploma in Engineering & Technology and ITI Courses
for the Academic Session 2025-26
(website: <https://scvtwb.in>)**

This is for information of all concerned that the Spot Counselling for admission in Diploma in Engineering & Technology and ITI Courses for the Academic Session 2025-2026 will be held on **18th September, 2025** and **20th September, 2025** through **Common Admission Portal- <https://scvtwb.in>**

1. All candidates who had **applied for admission to Polytechnics and ITIs** but have not taken admission up to 3rd Round of Counselling may appear for SPOT admission. Candidates have to appear in the institute of their choice with all original documents within **12.00 Noon on 18th September, 2025**.
2. **Candidates who have not applied for admission to Polytechnics and ITIs earlier** may make **fresh application** for admission to Polytechnics & ITIs from **17th September, 2025 to 18th September, 2025 till 6 P.M** through the portal <https://scvtwb.in>. Applicants will have to appear at the institute of their choice with all original documents for SPOT admission within **12 Noon on 20th September, 2025**.
3. An **upgrade round will be held on 24th September, 2025** for all admitted candidates against available vacancies. Upgrade option will be made available through portal and will be based on Merit.
4. A final **Mop up round will be held on 25th September, 2025** for any candidate willing to take up Polytechnic or ITI courses. Candidates must present themselves at the institute of their choice within 12 noon on 25th September, 2025 with all original documents.
5. Separate Merit List will be published for Polytechnics and ITIs for all days.
6. Admission of the candidates will be merit based and subject to availability of vacancies.
7. Candidates will be admitted after verification of documents and on payment of fees at the time of admission.
8. For further query candidates are advised to check : <https://scvtwb.in>

**Secretary
WBSCVT**

**Chief Administrative Officer
WBSCT&VE&SD**

Ghani Khan Choudhury Institute of Engineering and Technology

(A Centrally Funded Technical Institute under the Ministry of Education, Govt. of India)

Narayanpur, Malda - 732141, West Bengal

www.gkciet.ac.in



न हि ज्ञानम सदा परित्राहि हिद्यते

Roll No: ____/Diploma/2025-26/____/____

Application for admission/registration to Diploma Program at Ghani Khan Choudhury Institute of Engineering & Technology, Malda through WBSCT&VE&SD online counselling-2025

SESSION 2025-26

(FILL THE FORM IN CAPITAL LETTERS ONLY)

Affix your
recent Passport
Size Colour
Photograph

1.	Name of the Candidate				
2.	Father's Name				
3.	Mother's Name				
4.	Date of Birth (DD/MM/YYYY)				
5.	Gender (M/F/T) Please Tick (√)	Male		Female	
6.	Nationality			7. State	
8.	Religion			9. Blood Group	
10.	Student's contact no.				
11.	Student's email ID				
12.	Father's /Guardian's contact no. (Must)				
13.	Address				
	Full Residential/ Permanent address with P.O., P.S., District, State and PIN				
	Parent's address with P.O., P.S., District, State and PIN (Must)				

Application No:		Allotted Department	
Rank:		Allotted Category	

14. Category, Please Tick (√)

The supporting documents are to be submitted, if applied under the category.

(i) GEN		(ii) Physical Challenged		(iii) EWS	
(iv) OBC-A		(v) OBC-B		(vi) SC	
(vii) ST		(viii) TFW		(ix) LLQ	

15. Fees Details

An admission / registration fee (for 1st Year / 3rd Semester-Lateral Entry only) of **Rs. 1,205/- (Rs. 905/- for TFW Allotted Candidates)** needs to be paid online per candidate.

The payment can be made through **GKCIET Payment link from GKCIET official website** <https://www.gkciет.ac.in>

16. Check List/Supporting Documents are to be provided/enclosed

- a. Original documents / two sets of self-attested photocopied documents are to be submitted physically for your provisional admission/registration. Queries can be sent to:

kiran@gkciет.ac.in	for Civil Engineering
babul@gkciет.ac.in	for Computer Science & Engineering
surajit@gkciет.ac.in	for Electrical Engineering
nitesh@gkciет.ac.in	for Mechanical Engineering
kshirod@gkciет.ac.in	for Food Technology
koushik@gkciет.ac.in	For admission form fill-up

- b. The hard copy of this application along with the following original documents as per Sl. No. (1, 5, 12, 16, 19, 20 and 21) and self-attested copies for the rest of necessary documents, and a xerox copy of whole set are to be submitted physically in the office/Academic Section of this Institute as per notice/ guidelines. Your final admission/registration will be confirmed after receiving all of the necessary documents only.

Sl. No.	Items	(Yes/No)
1.	Payment receipt showing transaction details /Receipt	
2.	Copy of Rank Card/Score Card of State Council (Self Attested in case of Photocopy/Print Copy)	
3.	Copy of Provisional Seat Allocation Letter issued by the State Council (Self Attested in case of Photocopy/Print Copy)	
4.	Copy of any other documents issued by the State Council (Original or Self Attested in case of Photocopy/Print Copy)	
5.	Migration Certificate (for such candidate who passed their qualifying exam before the year of 2025 and/or had admitted for their higher study in any Institute/College/ University etc.) or a declaration in a Stamp Paper of Rs. 10/- by the Candidate and Parents/Guardian mentioning not pursuing any higher study or Migration Certificate is to be submitted. (For declaration format, please see Annexure-II). This is not applicable for 2025 Class X/Class XII passouts. (Original document only)	
6.	Copy of Admit Card of Secondary or equivalent examination (Self Attested in case of Photocopy/Print Copy)	
7.	Copy of Mark-sheet of Secondary or equivalent examination (Self Attested in case of Photocopy/Print Copy)	
8.	Copy of Certificate of Secondary or equivalent examination. (Self Attested in case of Photocopy/Print Copy)	
9.	Copy of Admit Card of H.S. or equivalent examination (if available) (Self Attested in case of Photocopy/Print Copy)	
10.	Copy of Mark-sheet of H.S. or equivalent examination (if available) (Self Attested in case of Photocopy/Print Copy)	
11.	Copy of Certificate of H.S. or equivalent examination (if available) (Scan Copy of the Original or Self Attested in case of Photocopy/Print Copy)	

12.	Address Proof/Domicile Certificate from the Competent Authority (as per Annexure III ; refer to State Council Information Bulletin) Original Document only	
13.	Copy of Aadhar Card of the Candidate (Self Attested in case of Photocopy/Print Copy)	
14.	Copy of Caste Certificate issued by the competent authority for candidates that are allotted under category of SC/ST/OBC-A / OBC-B. (Self Attested in case of Photocopy/Print Copy)	
15.	Copy of Physically Challenged Certificate issued by the competent authority for candidates those are allotted under category of PwD. (Self Attested in case of Photocopy/Print Copy)	
16.	Physical Fitness Certificate of Candidate (as per Annexure- IV) (Original document)	
17.	Anti-Ragging by Candidate and Parents in a Stamp Paper of Rs. 10/- as per format of Annexure-V & VI . Or printout of online documents from UGC website. https://www.antiragging.in/affidavit_standalone_form.php	
18.	3 copies of a recent passport sized colour photograph	
19.	Income Certificate for TFW/EWS-allotted candidates as per Annexure-VII Original document	
20.	Copy of School Leaving Certificate in original documents	
21.	Affidavit (Rs. 10/- stamp paper) as per format of Annexure-VIII Original document	
22.	Application Form for student's ID Card (Diploma) session 2025-26	

Eligibility of your candidature will be considered as per the norms of Govt. of India

* Application with incomplete details or without necessary documents may be summarily rejected.

UNDERTAKING

I do hereby declare that the particulars stated by me in this application form are true to the best of my knowledge and belief. I have read the information related to rules and regulations as given in the admission/counselling brochure/institute website. I shall abide by the terms and conditions therein. Further, in the event of suppression or distortion of any fact like category, educational qualifications, nationality, etc. made in my application form, I understand that my candidature is liable for cancellation. I also understand that the decision of the authorities of Institute regarding my admission/registration is final and I shall abide by the decision of the Institution. Further, if admitted, I promise to abide by the academic and disciplinary rules and norms of the Institute/affiliating University/other Governing Bodies such as AICTE and UGC etc., Govt. of India. I have also read Disciplinary Rules for students given in the Institute website under Student Zone and will abide them.

I am aware that hostel facilities are not available at this moment, and will abide by the hostel rules and regulations as and when it is provided to me.

Further, I declare that I have provided the correct and authentic information through e-mail and during online verification. If any information given by me in form of digital or hard copy, is found incorrect at any point of time, my admission/candidature will automatically stand CANCELLED without any further reference, and I will also be liable for all the consequences for submitting the false information.

Anti-ragging Undertaking Reference No. _____

Signed on ____/____/2025

Signature of the Parent/s

Signature of the Candidate

Importance Information for the students

This is a ragging free Campus. Names of the Anti-Ragging Committee members and Name of the Anti-Ragging Squad members are given in the Institute website under the category of Information Centre < <https://www.gkciet.ac.in/facility/Anti-Ragging>> .

Student also are advised to go through ragging related circulars (UGC regulations on Curbing the Menace of Ragging in Higher Education Institutions 2009 and its subsequently amendments) given on UGC website.

The Institute follows Central Govt/AICTE guideline pertaining to "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 and stakeholders may visit Institute website>Information Centre>ICC section (<https://www.gkciet.ac.in/facility/jcc>) in this regard. Names and contact details of Internal Complaint Committee are uploaded there.

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न हि ज्ञानेन सदृशं पवित्रमिह विद्यते

Application for student's ID Card (Diploma)

SESSION 2025-26

(FILL THE FORM IN CAPITAL LETTERS ONLY)

1.	Name of the Student		Affix your recent passport size colour photograph
2.	Father's Name		
3.	Reg. No.		
4.	Date of Birth (DD/MM/YYYY)		
5.	Program (Diploma)	DIPLOMA	
6.	Admission in (1 st / 2 nd Year)	1 st Year Polytechnics (JEXPO) / 2 nd Year Polytechnics (VOCLET)	
7.	Mobile No.		
8.	Student's Mobile No.		
9.	Gurdian's Mobile No.		
10.	Blood Group		
11.	Full Residential/ Permanent address with P.O., P.S., District, State and PIN		
12.	Student's ID Card (Student Data)	https://forms.gle/iK7BRXV8cTpjV2K26 Student must fill-up above mentioned form after admission.	
13.	Group Student Insurance Policy for 2025-26	Name of the Nominee (IN CAPITAL LETTER)	Relation of Nominee (Father/Mother/Blood relation)
		https://forms.gle/K2XrSvNyeNduv7157 Student must fill-up above mentioned form after admission.	

Signed on ____/____/20

Signature of the Candidate

To be executed on Stamp Paper

Declaration on Migration Certificate

Name: _____

Father's/Mother's Name: _____

Village/Locality: _____

P.O./Street: _____

P.S./Municipality: _____

Dist.: _____

I do hereby declare that I have passed my Higher Secondary Examination/ Equivalent Examination in the year of _____. I have not got admitted in any of the Intuitions/Colleges/Universities etc. for my higher studies during last year(s). The Institute is liable to cancel my candidature any time, if found such cases.

Or

I do hereby declare that I have passed my Higher Secondary Examination/ Equivalent Examination in the year of _____. I have admitted in _____ for my higher studies (B.Sc/others). I have applied for Migration Certificate which will be submitted by me within day of _____ month of _____ year _____. The Institute is liable to cancel my candidature any time, if not submitted.

Signature of the Candidate

Signature of Father/Mother/Guardian

Session 2025-26,

DOMICILE CERTIFICATE

Appropriate Domicile Certificate (Proforma-A, B or C) in original is to be submitted at the time of admission in the Polytechnic / Institute.

PROFORMA – A

Residential / Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last 10 (ten) years as on 31.12.2024

(This certificate will be issued by an Officer of the State Govt. in the rank of Block Development Officer or Sub-Divisional Officer or Additional District Magistrate of State or Central Govt. of similar rank or above OR Executive Officer of Municipality / Assistant Commissioner or above in Commissionerate of State or Central Govt. of similar rank or above)

Certified that son / daughter of
..... is a resident / permanent resident of West
Bengal at Village / House No. Street
Post Office Police Stationin the
District of under
Assembly Constituency and has been living in the State of West Bengal continuously / uninterruptedly for the
last 10 (ten) years as on 31.12.2024.

Paste a good quality
recent passport size
colour photograph of
size 4.5 cm x 3.5 cm
within this box
same as that was used
for Application Form
in 2025

(candidate's photograph)

(Candidate must sing within the above box
in front of the Certifying Authority)

Signature of the Certifying Authority with Date :

Name of the Certifying Authority :

Designation with Office Seal of the Certifying Authority :

Office Phone No.: Mobile No. (Optional)

ID No. (Optional)

**Note: (i) Photograph is to be Attested by the Certifying Authority.
(ii) The Certifying Authority should preserve a duplicate copy of this Certificate.**

PROFORMA – B

**Residential / Domicile Certificate for candidates residing in the State of West Bengal
continuously for at least last 10 (ten) years as on 31.12.2024**

(This certificate will be issued by the Head of the Institution
from where the candidate passed his/her Secondary / Higher Secondary / ITI Examination)

Certified that son / daughter of
..... has passed / appeared the (i) Secondary
(Madhyamik) Examination or equivalent examination, OR (ii) Higher Secondary (10+2) Examination or
equivalent examination, OR (iii) Passed 10th + 2 year ITI (continuous) in the year from the Institute
.....

It is also certified that the student is a resident / permanent resident of West Bengal at Village / House No.
..... Street Post Office
Police Station in the District of
under Assembly Constituency and has been living in the State
of West Bengal continuously / uninterruptedly for the last 10 (ten) years as on 31.12.2024.

Paste a good quality
recent passport size
colour photograph of
size 4.5 cm x 3.5 cm
within this box
same as that was used
for Application Form in
2025



(Candidate must sing within the above box
in front of the Certifying Authority)

(candidate's photograph)

Signature of the Certifying Authority with Date:

Name of the Certifying Authority :

Designation with Office Seal of the Certifying Authority :

Office Phone No.: Mobile No. (Optional)

ID No. (Optional)

**Note: (i) Photograph is to be Attested by the Certifying Authority.
(ii) The Certifying Authority should preserve a duplicate copy of this Certificate.**

PROFORMA – C

Residential / Domicile Certificate for candidates not residing in the State of West Bengal continuously for at least last 10 (ten) years as on 31.12.2024

(This certificate will be issued by an Officer of the State Govt. in the rank of Block Development Officer or Sub-Divisional Officer or Additional District Magistrate of State or Central Govt. of similar rank or above OR Executive Officer of Municipality / Assistant Commissioner or above in Commissionerate of State or Central Govt. of similar rank or above)

Certified that son / daughter of
..... has passed / appeared the (i) Secondary (Madhyamik) Examination or equivalent examination, OR (ii) Higher Secondary (10+2) Examination or equivalent examination, OR (iii) Passed 10th + 2 year ITI (continuous) in the year from the Institute
.....

It is also certified that the candidate is a resident / permanent resident of Village / House No.
Street Post Office
Police Station in the District of
under Assembly Constituency and has been living in the State of
..... continuously / uninterruptedly for the last 10 (ten) years as on 31.12.2024.

Paste a good quality recent passport size colour photograph of size 4.5 cm x 3.5 cm within this box same as that was used for Application Form in 2025

(Candidate's photograph)

Paste a good quality recent passport size colour photograph of size 4.5 cm x 3.5 cm within this box

(Father's / Mother's photograph)

(Candidate must sing within the above box in front of the Certifying Authority)

(Candidate's Father / Mother must sing within the above box in front of the Certifying Authority)

Signature of the Certifying Authority with Date:

Name of the Certifying Authority :

Designation with Office Seal of the Certifying Authority :

Office Phone No.: Mobile No. (Optional)

ID No. (Optional)

**Note: (i) Photographs are to be Attested by the Certifying Authority.
(ii) The Certifying Authority should preserve a duplicate copy of this Certificate.**

MEDICAL CERTIFICATE (to be issued by a Registered Medical Practitioner)					
<u>GENERAL EXPECTATIONS</u>					
Candidates should have good general physique. In particular,					
<ul style="list-style-type: none"> • Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction. • Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uni-ocular (having vision in only one eye) persons are restricted from admission to certain courses. • Hearing should be normal. Defective hearing should be corrected. • Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits. 					
1	Name of the candidate:		Gender:		
2	Identification Mark (a mole, scar or birthmark), if any				
3	Major illness/operation, if any (specify nature of illness/operation)				
4	Height in cm:	Weight in kg:	Blood Group:		
5	Past History	(a) Mental illness (b) Epileptic Fit			
6	Chest (a) Inspiration in cm		(b) Expiration in cm		
7	Hearing				
8	Vision with or without glasses:	Right Eye	Left Eye	Colour Blindness	Unioocular vision (having vision in only one eye)
9	Respiratory System				
10	Nervous System				
11	Heart	(a) Sounds	(b) Murmur		
12	Abdomen (a) Liver (b) Spleen	Hernia	Hydrocele		
Any other defects:					
Certificate of Medical Fitness					
<input type="checkbox"/>	The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceuticals/ Science Course.				
<input type="checkbox"/>	The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects:				
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 20%; border-top: 1px solid black; text-align: center;">Name of the Doctor</div> <div style="width: 20%; border-top: 1px solid black; text-align: center;">Regn. No</div> <div style="width: 20%; border-top: 1px solid black; text-align: center;">Signature with date</div> <div style="width: 20%; border-top: 1px solid black; text-align: center;">Seal</div> </div>					

Stamp Paper of Rs. 10/-

AFFIDAVIT BY THE STUDENT

I, _____ (full name of student)
s/o d/o Mr./Mrs./Ms. _____,
having been admitted to **Ghani Khan Choudhury Institute of Engineering & Technology, Malda** have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me, in case, I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the Deponent:

Name:

Address:

Phone No. / Cell No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of Deponent:

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER:

Note: It is mandatory to submit this affidavit in the above format, if you desire to register for the academic session.

Stamp Paper of Rs. 10/-**AFFIDAVIT BY PARENT / GUARDIAN**

I, Mr./Mrs./Ms. _____ (full name of parent/guardian)
 father/mother/guardian of _____
 (full name of student), having been admitted to **Ghani Khan Choudhury Institute of Engineering & Technology, Malda** have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent:

Name:

Address:

Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of Deponent:

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER:

Note: It is mandatory to submit this affidavit in the above format, if you desire to register for the academic session.

Session 2025-26, E&T, 1st year

ANNEXURE - C

**Government of West Bengal
(Name & Address of the issuing the certificate)**

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date _____

Recent Passport
size attested
photograph of
the applicant

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____, a permanent resident of _____ village/Street _____ Post Office _____ District _____ Pin Code _____ in the state of West Bengal whose photograph is attested below belongs to economically Weaker Sections, since the gross annual income* of his/her family ** is below Rs 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets ***:

- I. 5 acres agricultural land and above
 - II. Residential flat of 1000 sq. ft and above
 - III. Residential plot of 100 sq. yards and above in notified municipalities
 - IV. Residential plot of 200 sq. yards and above in notified municipalities
2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a scheduled Tribe and other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Note1 : Income covered all sources i.e. salary, agriculture, business, profession, etc

Note2 : The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

Note 3 : The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test or determine EWS status.

TUITION FEE WAIVER SCHEME (TFW)

Technical Education, Training & Skill Development Department, Government of West Bengal shall implement the Tuition Fee Waiver Scheme (TFW) for all AICTE approved Govt. & Govt. Sponsored Polytechnics as well as Self-Finance Polytechnics of this State for the economically backward meritorious students of the State of West Bengal.

- a) **Eligibility:** Students who have been merit listed prepared by the West Bengal State Council of Technical & Vocational Education & Skill Development, whose annual family income from all sources in the *preceding financial year does not exceed Rs. 8.00 Lakh* (Rupees Eight Lakh) only and who are domiciled in West Bengal are eligible for availing TFW scheme.
- b) **Availability of seats under TFW Scheme along with other modalities:**
 - i) Up to maximum 5% of sanctioned intake per course will be made available under this scheme.
 - ii) These seats shall be supernumerary in nature.
 - iii) All affiliated Polytechnics will allow requisite no. of seats over and above the sanctioned strength for each of the affiliated branch under this scheme subject to a maximum of 5% of the approved intake or the number of actual tuition fee waiver granted by the Institute in the same branch as per selection made by the State Admission Authority, whichever is less.
 - iv) The waiver is limited to the tuition fee for all the Institution concerned.
 - v) Selection of candidates for the Tuition Fee Waiver Scheme shall be decided during the counselling process based on merit list prepared by the WBSCT&VE&SD from amongst the eligible candidates.
 - vi) In the event of non-availability of students in this category fulfilling all prescribed criteria, the same shall not be given to any other category of applicants.
- c) **Competent Authority to issue annual family income from all sources:**

For the purpose of determining the Annual Income of parents / guardians from all sources, an officer of the State Govt. in the rank of Block Development Officer or Sub-Divisional Officer or Additional District Magistrate of State or Central Govt. of similar rank or above in the rural region **OR** Executive Officer of Municipality / Assistant Commissioner or above in Commissionerate of State or Central Govt. of similar rank or above in the urban region, will be competent to issue Income Certificate.

It may be noted that aforesaid Income Certificate issued by any other person will not be entertained in this regard.

Format for Certificate of Family Income for the Applicant applying under Tuition Fee Waiver (TFW) Scheme

Paste here, Passport size Colour Photograph same as that was used for Application Form in the session 2025-26

Certified that the Annual Family Income from all sources in respect of

Son / Daughter of

of Post Office

District.....,West Bengal for the financial year 2024-2025 does not exceed

Rs. 8.00 Lakh (Rupees Eight Lakh) only and which stands at Rs.....

(Rupees.....Only) approximately.

Date: Signature of Competent Authority.....

Place: Designation with Official Seal

CERTIFICATE ISSUED BY THE COMPETENT AUTHORITY TO BE SUBMITTED AT THE TIME OF COUNSELLING / ADMISSION

AFFIDAVIT

I, _____, son/daughter of _____, Application

No. _____, Roll/Rank No. _____ of **WBSCT&VE&SD-2025**

(Admission in 1st Year Polytechnics), resident of _____

do hereby solemnly affirm and declare as follows:-

- I understand that allotment of hostel accommodation is the discretion of the Institute.
- I will abide by all the Rules & Regulations of the Institute, Boards, and Academic & Disciplinary bodies.
- That I will not bring any outside pressure, influence during my study at GKCIET, Malda.
- That if I violate any of those above clauses at any time during my course at GKCIET, I understand that my admission will be cancelled by the Institute Authority.
- I was not involved in any forms of campus violence in my earlier college/institute and do not have any FIR lodged against me in police station/s.
- I do not have/have any chronic / communicable disease. (disease name to be given, if applicable)
- I will ensure that my attendance will remain $\geq 75\%$ in all semesters.
- I will ensure payment of fees on time.
- I undertake that I will be a part of GKCIET (Deemed-to-be-University) as and when the institute is granted the status of a Deemed-to-be-University.

All the statements are true to the best of my knowledge and belief.

.....
Signature of the student

Date:

.....
Signature of the parent's

Date:



न हि ज्ञानेन सदृशं पवित्रमिह विद्यते

Ghani Khan Choudhury Institute of Engineering and Technology
(A Centrally Funded Technical Institute under the Ministry of Education, Govt. of India)
(Affiliated to WBSCT&VE&SD [TET&SD] & MAKAUT, Govt. of West Bengal)
Narayanpur, Malda - 732141, West Bengal
www.gkci.ac.in

Annexure-IX

Diploma fees structure for the session 2025-26					
Description	Fees (Rs.)	Remarks	Fees/1 st Semester (Rs.)	Fees/Even Semester (Rs.)	Fees/Odd Semester except 1 st Semester (Rs.)
Seat Booking Fee*	₹ 500/-	1 st Semester	₹ 500/-	-	-
Registration Fee [#]	₹ 150/-	1 st Semester	₹ 150/-	-	-
Admission Fee	₹ 200/-	Each odd Semester	₹ 200/-	-	₹ 200/-
Student's Insurance	₹ 120/-	Each odd Semester	₹ 120/-	-	₹ 120/-
Tuition Fee**	₹ 300/-	Each Semester	₹ 300/-	₹ 300/-	₹ 300/-
Caution Deposit	₹ 35/-	Each Semester	₹ 35/-	₹ 35/-	₹ 35/-
Session Charge	₹ 50/-	Each Semester	₹ 50/-	₹ 50/-	₹ 50/-
Examination Fee	₹ 250/-	Each Semester	₹ 250/-	₹ 250/-	₹ 250/-
Institute I-Card	₹ 50/-	1 st Semester	₹ 50/-	-	-
Library I-Card	₹ 50/-	1 st Semester	₹ 50/-	-	-
Other Fees			As Applicable		
Total			₹ 1,705/-	₹ 635/-	₹ 955/-

*Not applicable, if paid to the Council directly by the Candidates

[#] Half for the Candidates under *Kanyashree* scheme

** Exempted for the candidates under the TFW scheme

Dr. Aditya Kumar Singh
Asst. Registrar (Academic, HMC)
GKCIET, Malda

